

**A RESOLUTION BY
TRANSPORTATION COMMITTEE**

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH JATECH & ASSOCIATES, INC., FOR PROJECT NUMBER FC-3007000029; PARK AND RIDE LOT A OFFICE REPLACEMENT, ON BEHALF OF THE DEPARTMENT OF AVIATION, IN AN AMOUNT NOT TO EXCEED \$590,100; ALL CONTRACTED WORK TO BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER 2H21 (AIRPORT RENEWAL AND EXTENSION FUND) 574001 (FAC. OTHER THAN BUILDINGS) R21E61479999 (REPLACEMENT OF PARK/RIDE OFFICE N-LOT A).

WHEREAS, the City of Atlanta (the "City") did solicit bids for Project Number FC-3007000029, Park and Ride Lot A Office Replacement, on behalf of the Department of Aviation; and

WHEREAS, the Aviation General Manager and the Chief Procurement Officer have recommended that the Contract be awarded to the most responsive and responsible bidder, JaTech & Associates, Inc., in an amount not to exceed \$590,100.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA, that the Mayor is authorized to execute a Contract with JaTech & Associates, Inc. in an amount not to exceed \$590,100.

BE IT FURTHER RESOLVED, that the City Attorney is directed to prepare the Contract for execution by the Mayor, to be approved by the City Attorney as to form.

BE IT FURTHER BE RESOLVED, that all work will be charged to and paid for from Fund, Account and Center Number 2H21 (Airport Renewal and Extension Fund) 574001 (Fac. Other Than Buildings) R21E61479999 (Replacement of Park/Ride Office N-Lot A).

BE IT FINALLY RESOLVED, that the Contract will not become binding on the City and the City will incur no liability under it until it has been executed by the Mayor, attested to by the Municipal Clerk, approved by the City Attorney as to form and delivered to JaTech & Associates, Inc.

Part II: Legislative White Paper: (This portion of the Legislative Request Form will be shared with City Council members and staff)

A. To be completed by Legislative Counsel:

Committee of Purview:

Caption:

Council Meeting Date:

Requesting Dept.:

B. To be completed by the department :

1. Please provide a summary of the purpose of this legislation (Justification Statement).

Example: The purpose of this legislation is to anticipate funds from a local assistance grant to purchase child safety seats.

The purpose of this legislation is to authorize the Mayor to execute an appropriate Contractural Agreement.

2. Please provide background information regarding this legislation.

Example: The task force of homelessness conducted a study regarding homelessness, its impact and consequences on the City. This resolution reflects the Mayor's desire to open a twenty-four hour center that will respond to the needs of the homelessness in Atlanta.

The Park Ride Lot A Office Replacement is a new office facility to replace the existing one at PRL-A, 4300 Crosswind Road, approximately 200 feet south of the intersection of Crosswind Road and Jet Road. The existing building is a 21 year old facility that has far outlived its four year useful life expectancy. The building is in total disrepair exhibiting extreme levels of wear and tear. There is insufficient space for employees and limited seating capacity in the common area for the number of shuttle drivers using the facility at any given time. A new facility has been designed at 2140 gross square feet to meet the existing and future demands through 2015. The proposed building contains office for manager and shift supervisors. There is a break room, toilets, and a safety and training room. The ceiling height is 9 feet. Interior finishes are floor tile, painted gypsum wallboard, and acoustical ceiling tile. The building is a steel frame with central HVAC, electrical, telephone and computer lines connected to each room. The exterior of the building is metal siding with storefront windows.

3. If Applicable/Known:

(a) Contract Type (e.g. Professional Services, Construction Agreement, etc): Construction Agreement

- (b) **Source Selection:** Sealed Bid
- (c) **Bids/Proposals Due:** 08/01/07
- (d) **Invitations Issued:** TBD
- (e) **Number of Bids:** 3
- (f) **Proposals Received:** 08/01/07
- (g) **Bidders/Proponents:** Circle D Enterprises - \$718,545.00; JaTech & Associates, Inc. - \$590,100.00; Soco Contracting Co., Inc. - \$926,000.00

(h) **Term of Contract:** 140 calendar days

4. **Fund Account Center:** 2H21 574001-R21E61479999

5. **Source of Funds:** *Example: Local Assistance Grant*

6. **Fiscal Impact:** \$590,000.00

Example: This legislation will result in a reduction in the amount of _____ to Fund Account Center Number _____.

7. **Method of Cost Recovery:**

Examples:

- a. *Revenues generated from the permits required under this legislation will be used to fund the personnel needed to carry out the permitting process.*
- b. *Money obtained from a local assistance grant will be used to cover the costs of this Summer Food Program.*

This Legislative Request Form Was Prepared By: Marsha Love-Brown, Planning and Development, Tech Campus, 404-530-5526.

I. PROJECT DESCRIPTION

Project: PARK AND RIDE LOT A OFFICE REPLACEMENT

1. Scope

The Park Ride Lot A (PRL-A) Office Replacement is a new office facility to replace facility located at 4300 Crosswind Road, south of the intersection of Crosswind Road and Jet Road. A new facility has been designed with approximately 2,000 gross square feet to meet the existing and future demands through 2015. The building will be a steel frame structure with central HVAC, mechanical, electrical and telephone. Exterior of the building will be metal siding with storefront and operable slider windows. New facility will include the infrastructure for internet connectivity. During construction a temporary facility will be required to accommodate existing PRL-A management and operations.

2. Justification

The existing building is a 21 year old facility that has far outlived its useful life expectancy. The building is in disrepair, exhibiting extreme levels of wear and tear. There is insufficient space to meet the needs of PCOA's managerial staff, Training & Safety Staff and employees who require use of this facility 24 hours. This office replacement facility will meet PCOA's existing and future space requirements.

Bidders: Circle D Enterprises – \$718,545.00
JaTech & Associates, Inc. – \$590,100.00
Soco Contracting Co., Inc. – \$926,000.00

Fiscal Impact: \$590,100.00

Funding Source: 2H21 574001 R21E0106999 – (Airport Renewal and Extension Fund) – (Facilities Other Than Buildings) – (Replacement of Park/Ride Office N-Lot A)

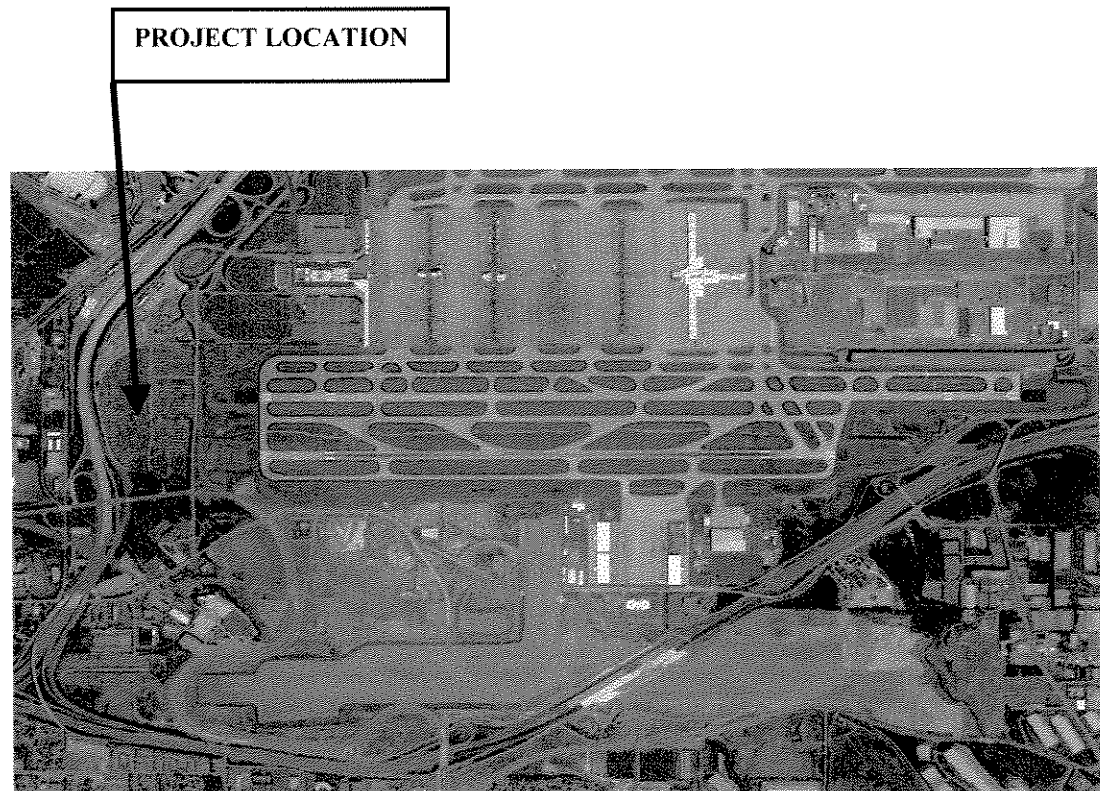
Duration of Project: 140 Calendar Days from Notice to Proceed

Project Manager: Paul Hopson
Phone: (404) 530-5714
E-mail: paul.hopson@atlanta-airport.com

3. Work Breakdown by Trade

<u>DESCRIPTION</u>	<u>% of Construction</u>
Site Demolition	15%
Site Utilities	9%
Earthwork	1%
Sidewalks	1%
Marking & Signage	1%
General Building Work	53%
Building Mechanical	10%
Building Electrical	10%
	100%

4. Site Map



Legislative White Paper

Committee of Purview: TRANSPORTATION

Caption: A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH JATECH & ASSOCAITES FOR FC-3007000029, PARK & RIDE LOT "A" OFFICE REPLACEMENT ON BEHALF OF THE DEPARTMENT OF AVIATION, IN AN AMOUNT NOT TO EXCEED FIVE HUNDRED NINETY THOUSAND ONE HUNDRED DOLLARS AND ZERO CENTS (\$590,100.00); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER 2H21 (AIRPORT RENEWAL AND EXTENSION FUND) 574001 (FACILITIES OTHER THAN BUILDINGS) R21E61479999 (REPLACEMENT OF PARK/RIDE OFFICE N-LOT-A); AND FOR OTHER PURPOSES.

Council Meeting Date: November 5, 2007

Legislation Title: A Resolution authorizing the Mayor to enter into a contract with JaTech & Associates, Inc. for FC-3007000029, Park & Ride Lot "A" Office Replacement

Requesting Dept.: Department of Aviation

Contract Type: Construction

Source Selection: Sealed Bid

Bids/Proposals Due: August 8, 2007

Invitations Issued: 98

**Number of Bids/
Proposals Received:** 3

Bidders/Proponents:	JaTech & Associates, Inc.	\$626,100.00
	<i>Jimson Akinpelu, President</i>	
	Circle D Enterprises	\$718,545.00
	SoCo Contracting Company, Inc.	\$926,000.00

Justification Statement: The existing building is a 21 year old facility that has far outlived its useful life expectancy. The building is in disrepair, exhibiting extreme levels of wear and tear. The currently space is too small to meet the needs of the Parking Company of America's managerial staff as well as employees who require use of this facility which in use 24 hours a day.

Background: The scope of this project is to furnish all labor, equipment, materials, services and supervision necessary to complete a new facility has been designed at 2140 gross square feet to meet the existing and future demands through 2015. The proposed building contains office for manager and shift supervisors. There is a break room, toilets, and a safety and training room. The ceiling height is 9 feet. Interior finishes are floor tile, painted gypsum wallboard, and acoustical ceiling tile. The building is a steel frame with central HVAC, electrical, telephone and computer lines connected to each room. The exterior of the building is metal siding with storefront windows.

Fund Account Center: 2H21 574001 R21E61479999

Source of Funds: Airport Renewal and Extension Fund; Facilities other than Buildings; and Replacement of Park/Ride Office N-Lot A.

Fiscal Impact: \$590,100.00

Term of Contract: 140 calendars days.

Contact Number: FC-3007000029

Related Legislation: N/A

Prepared By: Ms. Kelly C. Woolfolk, Contracting Officer

Shirley Franklin
Mayor

Benjamin R. DeCosta
Aviation General Manager

To: Adam Smith, Chief Procurement Officer
Department of Procurement

From: Benjamin DeCosta, General Manager
Department of Aviation



Date: October 1, 2007

**Subject: FC-3007000029 – Park and Ride Lot A Office Replacement
Recommendation for Award**

We have completed our review of the Bid Evaluation Package for the above referenced project as provided by the Department of Procurement (DOP) on August 08, 2007.

The three (3) eligible bids, as determined by the Office of Contract Compliance and Department of Procurement, were included in the package, which included Circle D Enterprises, JaTech & Associates, Inc. and Soco Contracting Co., Inc. JaTech & Associates, Inc. submitted the apparent low bid in the amount of Six Hundred Twenty Six Thousand One Hundred Dollars (\$626,100.00).

JaTech & Associates, Inc. bid exceeded the project budget by \$26,170.00; however, the bid was within the five percent (5%) of the available funding for this project. In accordance with Section 1188 (k) of the City's Code of Ordinances, the Chief Procurement Office is authorized to negotiate an adjustment of the bid price, with the most responsible and responsive offeror in order to bring the bid within the amount of available funds.

The Department of Procurement and JaTech & Associates, Inc had a meeting to reconcile some of the cost in their bid with the Engineer's estimate. DOP successfully negotiated an adjustment to the bid price by \$36,000.00, and should now be \$590,100.00.

Also, in accordance with City of Atlanta Code Section 2-1188 Competitive Sealed Bidding, Subsection (k) Award, we recommend award of Project Number 3007000029, Park Ride Lot A Office Replacement, to JaTech & Associates, Inc., in an amount not to exceed \$590,100.00. Funding for this project has been appropriated and is contained in Fund Account and Center Number 2H21-574001-R21E61479999 (Airport Renewal and Extension Fund) (Facilities Other Than Buildings) (Replacement of Park/Ride Office N-Lot A).



The Engineer estimate for this project was \$549,074.00.

We have attached the bid evaluation spreadsheets for your information and use.

We request confirmation from the Department of Procurement that the Office of Contract Compliance has no issues with JaTech & Associates, Inc. and that we can move forward to the signature process and execution of this Contract. We have initiated a request to process the Requisition.

If you have any questions or require additional information please contact Demi Campbell at 404-209-3171.

cc: Lepora Manigault
Anita Williams
Marsha Love-Brown
File

JaTech And Associates
General Contractors

191 Ponce De Leon Ave. NE
Suite 109
Atlanta, GA 30308

September 21, 2007

Ms. Kelly Woolfolk
Department Of Procurement
55 Trinity Avenue S.W
Suite 1790
Atlanta, Ga 30303

Re: FC 3007000029 Park and Ride Lot A Office Replacement

Dear Ms. Woolfolk:

At our last meeting of August 30, 2007, you gave us the tasks of finding substitutes for the Exterior Cladding for the proposed building and the materials for the walls and floorings in its toilets in order to reduce the construction cost.

With this letter we are glad to inform you that we have examined several ways to achieve these Objectives:

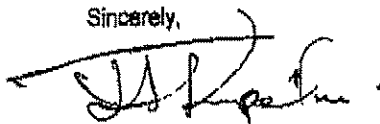
Mr. Richard Lyles, Senior Estimator for the International Aviation Consultants and our Company have been in contact with our subcontractor for the pre-engineered Metal Building, (Gulf States Manufacturers) for the best substitute on the exterior building walls. Based on our contacts, we were informed by Gulf States that your choice for the exterior walls and fascia is the Stucco Wall Panel and that Mr. Lyles has good details of the material.

JaTech and Associates was able to find substitutes for the walls and floorings in the toilets which we believe are of equal quality to those that were mentioned in your specifications.

In light of these substitutions, we have reduced our bid by \$27,350.00 (Twenty Seven Thousand Three Hundred Fifty Dollars and Zero Cents). The revised bid amount should now be \$598,760.00 (Five Hundred Ninety Eight Thousand Seven Hundred Fifty and Zero Cents). You may use this information to revise downward our Bid Form, Exhibit "C" Item No. SP-06-2 amount by \$24,850.00 (Twenty Four Thousand Eight Hundred Fifty and Zero Cents) and Item No. SP-06-5 by \$ 2,500.00 (Two Thousand Five Hundred and Zero Cents). In addition this revised bid amount is good for 60 days.

Thank you for your business.

Sincerely,



Jimson Akinpelu
Project Coordinator

BID TAB SHEET

BIDDERS		Circle D Enterprises	JaTech & Associates, Inc.	Soco Contracting Co., Inc.
TOTAL BASE BID WITH CORRECTIONS		\$ 718,545.00	\$ 626,100.00	\$ 926,000.00
CONTRACTOR'S BID TOTAL WITHOUT CORRECTIONS		Y=Yes N=NO	Y=Yes N=NO	Y=Yes N=NO
BID SUBMITTALS				
1	Agreement - Signed and Sealed / Notarized Submitted	Y1	N	Y1
2	Bid Form - submittal shall show amounts for both Base Bid and Alternate and shall be signed and sealed by the bidder. All dollar amounts must be both in writing AND figures and represent prices for the published scope of work without exceptions.	Y	Y	Y
3	Acknowledgement of each Addendum	Y	N	Y
4	Bid Bond	Y	Y	Y
5	The Power of Attorney for the attorney-in-fact signing the Bid Guarantee.	Y	N	Y
6	Insurance Coverage and Bonding Capacity	Y	Y	Y
7	Letter from Insurance Company	Y	N	Y
8	Non-Collusion Affidavit	Y	Y	Y
9	Non-Gratuity Affidavit	Y	Y	Y
10	Authorization to Transact Business	Y	N	Y
11	Exhibit C			
12	Form A - Schedule of Quantities and Prices	Y	Y	N
13	Form A-1 - Schedule of Unit and Lump Sum Prices	Y	Y	Y
14	Form C - Preliminary Contract Schedule	Y	Y3	Y
15	Form D - Project Organization and Work Plan	Y	N	Y
16	Form F - Safety Program, Safety and Health History	Y	Y4	Y
17	Form G - Resumes of Key Personnel	Y	Y	Y
18	Form I - Work in Progress	Y	Y	Y
19	Form J - Experience Statement	Y	Y-5	Y
20	Appendix A Office of Contract Compliance Requirements	DOP	DOP	DOP
21	EBO - Forms 1, 2 & 3	DOP	DOP	DOP
22	Appendix B: Insurance/Bonding Requirements	DOP	DOP	DOP
23	Appendix C: Contractor's Disclosure Form and Questionnaire	Y	Y	Y
24	Appendix D: Local Bidder Preference Program Certification	Y-2	N	Y
25	Appendix E: Construction Safety & Health Plan	Y	N	Y
Notes				
1	Agreement submitted, but not signed or sealed			
2	Certificate has expired			
3	Submitted schedule is insufficient / lack critical details			
4	Only submitted one (1) of the three (3) required key personnel resumes / incomplete submittal			
5	Work experience very limited as the General Contractor			



CITY OF ATLANTA
DEPT. OF PROCUREMENT

07 SEP 24 PM 2:55

CITY OF ATLANTA

Shirley Franklin
Mayor

SUITE 1700
55 TRINITY AVENUE, SW
ATLANTA, GA 30303
(404) 330-6010 Fax: (404) 658-7359
Internet Home Page: www.atlantaga.gov

OFFICE OF CONTRACT COMPLIANCE
Hubert Owens
Director
howens@atlantaga.gov

MEMORANDUM

TO: Adam L. Smith Esq.
Chief Procurement Officer

FROM: Hubert Owens 
Director – Office of Contract Compliance

RE: FC- 3007000029, Park & Ride Lot "A" Office Replacement

DATE: September 24, 2007

The Office of Contract Compliance has evaluated one (3) bids for minority and female business enterprise participation. The proponents are eligible under Section 2-1449(a) (2) (C). Two of the proponents have been deemed responsive by the Office of Contract Compliance. For your information, the proponents have committed to utilizing M/FBEs as indicated below:

Circle D Enterprises, Inc.

Cummings Painting	AABE	1.3%
DJL	AABE	0.5%
Ebony Glass	AABE	1.5%
Landers	AABE	7.0%
Simon Signs Systems	AABE	0.5%
C&C Fencing	FBE	1.0%
CSC	HBE	1.3%
Total Participation		13.1%
(Non-Responsive)		

Ja Tech & Associates, Inc.

EOT Enterprises	AABE	12.00%
Metro Brokers Construction	AABE	16.00%
C.J.Hearne	FBE	6.00%
Total Participation		34.00%

SoCo Contracting Company

OW Plumbing	AABE	0.5%
Landers Enterprises	AABE	0.5%
Paramont Contracting	ABE	20.0%
Total Participation		30.00%

If you have questions, please contact me at (404) 330-6010 or Alberto Aponte at (404) 330-6012.

cc: File
Jessica Roston - DOP

MS. KELLY WOOLFOLK
CONTRACTING OFFICER

PARK RIDE LOT "A" OFFICE REPLACEMENT

TOTAL # OF BID SUBMITTALS: 3

[illegible]

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Dept.'s Legislative Liaison: Anita Williams

Contact Number: 404-530-6600

Originating Department: Aviation

Committee(s) of Purview: Transportation

Chief of Staff Deadline: 10/08/07

Anticipated Committee Meeting Date(s): 10/31/07

Anticipated Full Council Date: 11/5/07

Commissioner Signature: [Signature]

Chief Procurement Officer Signature: [Signature]

CAPTION

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH JATECH & ASSOCIATES, INC., FOR PROJECT NUMBER FC-3007000029; PARK AND RIDE LOT A OFFICE REPLACEMENT, ON BEHALF OF THE DEPARTMENT OF AVIATION, IN AN AMOUNT NOT TO EXCEED \$590,100; ALL CONTRACTED WORK TO BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER 2H21 (AIRPORT RENEWAL AND EXTENSION FUND) 574001 (FAC. OTHER THAN BUILDINGS) R21E61479999 (REPLACEMENT OF PARK/RIDE OFFICE N-LOT A).

FINANCIAL IMPACT (if any) \$590,100

Mayor's Staff Only

Received by CPO: _____ Received by LC from CPO: _____
(date) (date)

Received by Mayor's Office: _____ Reviewed by: _____
(date) 10/9/07 (date)

Submitted to Council: _____
(date)